

# BONDING APPLICATION REQUIREMENTS

Please be prepared to provide the following items:

- » Contractor questionnaire
- » Bank reference letter
- » Personal financial statement of owner(s)
- » Resumes for key personnel
- » Marketing material or statement of qualifications of firm
- » If LLC, attach a copy of operating agreement
- » Business plan commentary
- » Financial statements
  - Last three years
  - Fiscal year end
  - CPA prepared preferred
- » Current interim, internally prepared:
  - Balance sheet
  - Profit and loss statement
  - Work-in-process report



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